



KIRKHAM

TOWN COUNCIL

The Community Centre
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 Kirkham
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MEMBERS OF THE COUNCIL ARE SUMMONED TO THE ANNUAL MEETING OF THE TOWN COUNCIL WHICH WILL BE HELD ON TUESDAY 16 MAY 2023 AT 7.00 PM AT THE COMMUNITY CENTRE, MILL STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS

PUBLIC PARTICIPATION **Members of the public are invited to attend and an opportunity will be given for residents to speak during the open forum, refer to 23/05/07 below.**

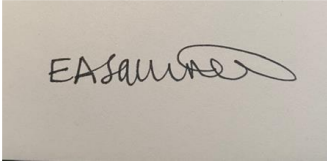
AGENDA

	Description	Action
23/05/01	Vote to Elect the Town Mayor <i>The Councillors to vote for Election of Town Mayor 2023/24.</i>	
23/05/02	Election of the Town Mayor of Kirkham <i>To elect the Town Mayor of Kirkham for the ensuing municipal year 2023/24.</i>	
23/05/03	Vote to Elect the Deputy Town Mayor <i>The Councillors to vote for Election of the Deputy Town Mayor 2023/24.</i>	
23/05/04	Election of the Deputy Town Mayor of Kirkham <i>To elect the Deputy Town Mayor of Kirkham for the ensuing municipal year 2023/24.</i>	
23/05/05	Apologies for Absence <i>To accept apologies for absence.</i>	Mayor
23/05/06	Declarations of Interest <i>To receive any declarations of interest in an Agenda item. Members are reminded that in accordance with Section 94 of the Local Government Act, 1972, and the Council's Standing Orders, any direct or pecuniary or other interest should be declared.</i>	Mayor
23/05/07	Minutes of the Previous Meeting <i>To accept as a correct record the Minutes of the Meeting held on 14 March 2023.</i>	Mayor
23/05/08	Public Participation <i>Matters brought to the Town Council by residents. The Chair may limit a member of the public to 3 minutes of speaking in order to ensure the smooth running of the meeting. Overall, this section will typically be limited to 20 minutes, although the Chair may, at their discretion, extend this.</i>	

Description		Action
23/05/09	Matters Arising (i) External Audit Report - published on website (ii) Zurich Insurance - update (iii) Bank Transfer - actioned (iv) Minimum wage requirement - actioned (v) Town Clerk's appraisal - actioned	Brief update Town Clerk
23/05/10	Mayors Announcements (i) Co-option of Councillors (ii) Committees (iii) Income Generation Schemes (iv) LALC/NALC Subscription (v) Rural Services Network Subscription (vi) Website Hosting Arrangements – Property World (vii) Santander – Banking Arrangements (viii) Twinning (ix) Standing Orders (x) Eric Wright	Mayor
23/05/11	Leisure Parks and Open Spaces (i) South View (ii) Memorial Park/Eagles Court Wall (iii) Wyre Avenue, Planting Up (iv) Remembrance Way – Resident Request (v) Waste Bins – Poulton Street near Morrisons (vi) Benches – WSHP (vii) Hydration Point – Memorial Park (viii) Parking in the Town Centre (ix) Road Repairs – Moor Street and Town End (x) In Bloom	Town Clerk
23/05/12	Planning Refer to Appendix A for full listing	Town Clerk
23/05/13	Finances Refer to Appendix B for detail (i) To agreed payment of invoices (ii) Presentation of bank balances as at 11 May 2023	Town Clerk
23/05/14	Bookings General update	Town Clerk
23/05/15	Policing Matters Refer to Appendix C for detail	Town Clerk
23/05/16	Staffing	

Description		Action
23/05/17	Time and date of next meeting is 13 June 2023 @ 7.00 PM	

Signed

A rectangular area containing a handwritten signature in black ink. The signature appears to read "EASquires" followed by a stylized flourish.

Elizabeth Squires
Town Clerk

APPENDIX A: Agenda Item 23/05/12 PLANNING

Applications Received

Application No.	Date	Location	Proposal
23/0170	21 Mar 2023	29 Calder Close Kirkham PR4 2ZE	Certificate of lawfulness for proposed development: 1. Single storey rear extension. 2. Decking to rear of garden. 3. Conversion of garage to habitable accommodation, including bricking up of existing garage door, window and french door insertion.
23/0181	31 Mar 2023	1 Wyre Avenue Kirkham PR4 2YE	Single-storey extension.
23/0209	24 Mar 2023	HM Prison Kirkham PR4 2RN	The retention of 4 existing temporary accommodation units as permanent accommodation, consisting of 77 rooms with ensuite facilities, and ancillary break/kitchen/telecom rooms.
23/0231	27 Mar 2023	HM Prison Kirkham PR4 2RN	Demolition of existing building and construction of a new store building and modular sub-station.
23/240	27 Mar 2023	HM Prison Kirkham PR4 2RN	Application to discharge Condition 7 (historic buildings report) of planning permission 21/0437.
23/0254	4 Apr 2023	18 Newsham Gardens Kirkham PR4 2EY	Certificate of lawful development for the proposed use of a dwellinghouse (use Class C3) as a home for up to two young people (no older than 18 years of age) with care provided 24 hours a day by up to three non-resident carers working in shifts (use Class C2).
23/0265	12 Apr 2023	Land to the West of LCC Social Services Station Road Kirkham PR4 2HB	Erection of 3 storey building with 2 no. 1 bed flats and 4 no. 2 bed flats.
23/0166	24 Apr 2023	Prince's Meadow Land off A585 Kirkham	Variation of Condition 2 of planning permission 15/0177 to replan plots 49-94 and 97-231.
23/0167	24 Apr 2023	Prince's Meadow Land off A585 Kirkham	Full planning application for erection of 16 residential units and associated works.

APPENDIX A: Agenda Item 23/05/12 PLANNING

Decisions Made

Application No.	Date and Decision	Location	Proposal
22/0737	10 Mar 2023 Approve Certificate	6 Friary Close Kirkham PR4 2XH	Certificate of Lawfulness for the proposed use of a dwelling house (use Class 3) as a home for 2 no. children (no older than 18 years of age) with care provided by up to two non-resident carers working in shifts (use Class 2).
22/0816	10 Mar 2023 Granted	Land to rear of: 9 Manor Drive Kirkham PR4 2ZN	Outline application for the erection of 1 no. detached dwelling (access, layout and scale applied for with all other matters reserved).
23/0064	22 Mar 2023 Granted	Langton House Ribby Road Kirkham PR4 2BE	First floor extension above existing detached garage within rear garden to form office/store room.
23/0092	30 Mar 2023 Granted	Market Square Church Street Kirkham PR4 2SD	Application to discharge details required by condition 4 (external lighting details) and condition 6 (Construction Management Plan) of planning permission 21/0937.
23/0170	19 Apr 2023 Approve Certificate	29 Calder Close Kirkham PR4 2ZE	Certificate of lawfulness for proposed development: 1. Single storey rear extension. 2. Decking to rear of garden. 3. Conversion of garage to habitable accommodation, including bricking up of existing garage door, window and french-door insertion.

APPENDIX B: Agenda Item 23/05/13

(i) To endorse the timely payment of invoices:

Payments for Authorisation

Invoice/Credit Date	Invoice/Credit Number	Payee	Detail	Amount £
20 April 2023	2324030	LALC	Membership 2023-24	806.77
14 March 2023	INV-0683	Harrison Weaver	Christmas Lights	3,331.20
26 April 2023	29286	Evolve Document Solutions	Printing	29.71
02 May 2023		JDF Homeworks	Window Cleaning CC	20.00
05 April 2023	IN06829215	nPower	Electric - Christmas Lights	15.18
11 May 2023		Peter Woods	Key Refund	30.00
				4,232.86

(ii) Presentation of Bank Balances as at 11 May 2023:

Current Accounts Balance Summary				
Account ID/ Account Alias	Ccy	Balances reported in account currency		Actions
		Current Balance	Current Available Balance	
09-02-22 10693324 CORPORATE CURRENT	GBP	£108,078.48	£107,980.57	Expanded Balance
09-02-22 10693308 BUSINESS RESERVE	GBP	£193,025.74	£193,025.74	Expanded Balance
09-02-22 10693311 CORPORATE NOTICE	GBP	£207,923.11	£207,923.11	Expanded Balance

POLICE REPORT

To follow



**Lancashire
Constabulary**

police and communities together