**MINUTES OF A MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 13th FEBRUARY 2017 AT 7.00 PM AT THE COUNCIL CHAMBER, MOOR STREET, KIRKHAM TO TRANSACT THE FOLLOWING BUSINESS**

**Present:** Mayor Cllr. E Silverwood, (in the chair) Councillors E. Oades, J Cameron, M.Cox, D Parkinson, P. Hardy and K. Beckett.

E.Duffy (Minutes)

**2018/2/1 Apologies for absence-** None.

**2018/2/2 Declarations of interest** – Cllr Oades-all planning matters

Cllr Cox- FoKP/KirkFest

**2018/2/3** **Police Report** – PCSO’s attended. Submitted crime figures showing a reduction in all crimes reported. Reported that new PCSO’s would join in March. Drug issues reported on Moore Street and The Close. Parking issues reported on the Conifers stopping emergency vehicles and bin lorry access. Clerk to report to Parkwise. **Action Clerk**

**2018/2/4** **Minutes-** Proposed that the minutes from the meetings dated 9th and 23rd January 2017 are accepted as a true record. **Resolved**

**2018/2/5** **Matters arising**

23rd January Budget setting meeting

1. 2018B/1/1- P. Hodgson- Resignation accepted. Fylde notified. Removed from website. To elect a key holder next month. **Deferred**
2. 2018B/1/3-Proposed to approve the amended financial risk assessment **Resolved**
3. 2018B/1/4- Proposed to approve the amended asset register **Resolved**
4. 2018B/1/6- Proposed to approve the enhancement plan is ready for publication **Resolved**
5. 2018B/1/7- Proposed to approve the budget and capital expenditure for 2018/19 **Deferred until the end of the meeting**
6. 2018B/1/8- Consideration to the options for allocating capital to projects outside the Council’s remit. Kirkham Trust discussed. **Procedure noted**
7. 2018B/1/9- Appointment of the internal auditor for 2018/19. Clerk to consider whether she is confident in preparing the finances for audit without external help. **Defer to next meeting**
8. 2018B/1/10- Proposed to accept the rental rates for 2018/19 **Resolved**
9. 2018B/1/11- Proposed to set the precept for 2018/19 **Deferred until the end of the meeting**
10. Points to follow up-

* St. John’s lease (80 years). **Noted**
* Business rates have been assessed and correct **Noted**
* WSH Loan Payments (6 years left) **Noted**
* Civic Sunday. It was proposed that Council did not go to the expense of a band and road closures for the procession but start with the historic/traditional Church Service and plan an updated celebration afterwards. **Resolved**

9th January Full Council

* 2018/1/5 ref2017/11/8 ii South View Flooding- Lancashire County Flooding Authority have written to the residents of South View placing the responsibility of the flooding with KTC. This is not believed to be correct and Fylde Council drainage officers are now investigating hopefully resulting in a definitive conclusion to the matter. **Noted**
* 2018/1/10 Fracking consultation- Central Government propose that all planning applications related to Fracking be decided by Central Government not local. Cllr Oades has queried what response Fylde Council will submit. Clerk to forward consultation details to all Cllrs. **Action Clerk**

**2018/2/6** **Financial report** –

1. It is proposed that the financial report to 31st January 2018 is accepted **Resolved**
2. Agreed payments of invoices

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| --- | --- | --- | --- | --- |
| 13/02/2018 | 416633 | Duxburys | Land Valuation | 480 |
| 13/02/2018 | 416634 | S Bradshaw | Overtime payment | 62.52 |
| 13/02/2018 | 416635 | West One Signs | Building signs | 486 |
| 13/02/2018 | 416636 | SLCC | Clerks CiLCA | 250 |
| 13/02/2018 | 416637 | Lostock Hall | Rem Sunday band | 375 |
| 13/02/2018 | 416638 | John Agnew | Fire Extinguishers | 246 |
| 13/02/2018 | 416639 | Christmas Lights | Market Square tree | 150 |
| 13/02/2018 | 416640 | System Hygiene | Cleaning products | 173.32 |
| 13/02/2018 | 416641 | Emma Duffy | Assorted | 456.32 |
| 13/02/2018 | 416641 | Banks | New links/valuation | 374 |

**2018/2/7 Mayor’s Announcements**

1. The Mayor reports she followed up the complaint from a Market Square resident who was threatened with having his car clamped when parking on Market Square on Market Day at 7.30am. The Mayor spoke to the stallholder and resolved the issue. The resident wrote with thanks. **Noted**

**2018/2/8 Leisure Parks and Open Spaces Committee Report**

* Council Chamber- Kim attended the last LPAOS meeting to explain the changes to the Council Chamber. Although Cllrs pointed out that a reduction in usable space in the chamber was not workable for Council it was fait accomplish and the changes would go ahead. Full Council meeting proved that the layout made holding Council meetings impossible it was proposed that the Clerk continues to research an alternative home for the Council Chamber and notice be given to CAB at the end of the financial year when rental payments will cease. **Resolved/Action Clerk**

It is noted that this is disappointing to Council as KTC fought hard to rescue the building from sale and secure it for the CAB service to continue in Kirkham and additional support was given to CAB through the high annual rent payment. **Noted**

* 3.i Barnfield Bark- High cost of replacing bark. **Defer to LPAOS**
* Bath works- Proposed to spend £39.52 in man hours and materials on cleaning the frontage at the Baths. **Resolved**

4. Land valuation **Deferred until the end of the meeting**

**2018/2/9 Staffing committee** – No report

**2018/2/10** **Planning applications and recommendations-**

1. 18/0030 Royal Troon Court Extension Kirkham Town Council have no objection to this application
2. 18/0024 Bentley Drive Extension Kirkham Town Council have no objection to this application
3. 18/0033 Ribby Road Kirkham Town Council object to this application on the grounds that

* It secures two parking spaces off road for the residents but results in a loss of two or more parking spaces on road so there is no gain.
* It changes the streetscene of Ribby Road by breaking a stretch of garden walls and removal of green space.
* It sets a precedent for further demolition of garden walls in this older part of the Town which has a pleasant street scene.

1. 18/0051 Gillow Road Kirkham Town Council have no objection to this application

* Cuadrilla traffic plan for Roseacre- Proposed that Cllr. Cox is nominated to speak on Council’s behalf at appeal **Resolved**

**2018/2/11 Report from the representative on Licensing**- No report

**2018/2/12 Rural Splash report** – No report

**2018/2/13 KBG report**- No report.

**2018/2/14 Update on Community Assets**

1. Library Building- Letter received in reference going forward. Clerk to contact. **Action Clerk**

**2018/2/15 Highways report** –

1. All reports to go to [highways@lancashire.gov.uk](mailto:highways@lancashire.gov.uk) copying in Cllr. Oades **Action all**
2. Light out on beacon Main Street crossing
3. LCC considering changing priority pothole from 40mm deep to 150mm deep before rectifying. Decision called in for reconsideration.
4. Clerk to remind Fylde about Town End clock **Action Clerk**

**2018/2/16 Correspondence**

1. Cycling Memorial Gardens- Cylists dismount sticker to be added to No Cycling signs **Action Clerk**
2. Twinning invitation- Cllr. Hardy to attend as Mayor. Clerk to check chains are insured abroad **Action Clerk**
3. St.Georges Festival **Noted**
4. Fylde-Local list and tree strategy. Fylde Council are carrying out a tree survey and asset listing in rural fylde. KTC do not have the capacity to do the work on their behalf but it is proposed we promote the initiative by publishing a call for historians **Resolved**
5. Brain tumours charity. Request for support. **Noted**
6. Gas Board-Orders Lane. Notification of intention to claim land on Orders Lane Car Park. It is proposed that the Clerk contacts Gary Pangburn at Fylde for advice. **Resolved/Action Clerk**

**2018/2/17 Clerks report**

* Mr. Sergeant has made a claim on residents from the two new estates on Kirkham triangle. Clerk has contacted the developers who have both instructed solicitors and will write to residents. Clerk has posted advice on Council website. **Noted**

1. Council chamber- As above

**2018/2/18 Updates on Events/Projects**

1. Allotment extension/ land transfer- Fylde Estates Officer is currently tied up with asset reviews but will address as soon as possible. **Noted**
2. CCTV- Quote. Councillor Cameron to chase up. **Action Cllr.Cameron**
3. Sports development- **Deferred until the end of the meeting**
4. Cenotaph project- Clerk reports the project has not yet started. **Noted**
5. Youth project Cllrs Cox and Parkinson to meet this week.
6. Volunteering- Opportunities are posted on the centre board.
7. KirkFest- Ongoing
8. Enhancement Plan update– **Deferred until the end of the meeting**

**2018/2/19 Report from representative on Fracking Community Liaison Group-** Report distributed

**It was proposed that Council go into committee and to exclude the public and press on the grounds that publicity would be prejudicial to the Public Interest by reasons of the confidential nature of the business to be transacted. Resolved**

**It was proposed that the Public and Press be re-admitted. Resolved**

**2018B/1/7**- Proposed to approve the budget and capital expenditure for 2018/19 including items discussed in committee **Resolved**

**2018B/1/11**- Proposed to set the precept for 2018/19 at an increase of 8% equating to an increase of £6.85 per year per household. **Resolved**

Proposed that Council publish a newsletter in early April detailing the recent and proposed improvements in the town **Resolved/Action Clerk**

**2018/1/8** 4. Land valuation discussed in committee. **Resolved/Action Clerk**

**2018/2/18- iii** Sports development discussed in committee **Resolved/Action Clerk**

**viii** Enhancement Plan update– **Resolved/Action Clerk**

Meeting closed at 10 pm

Date of the next meeting – 13th March 2018 at 7pm